

## Rolfing Training South Africa • Enrolment Agreement

Please note: you are required to fill in all information in order to enrol.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

### 1. Unit 3: Clinical Application of Rolfing Structural Integration

#### 2. Payment

To begin the enrolment process you must pay a deposit of 25 %; this deposit will be applied toward your tuition. The full tuition for Unit 3 is due two weeks before the start of class. The South African Rolfing Association accepts personal and traveller's checks, internet transfers and cash (in person).

#### 3. Late fee

A late fee of R1 000 will be assessed for tuition received after deadline of two weeks prior to class begin date.

#### 4. Refund Policy

The Rolf Institute will retain a student's deposit for any class dropped within 30 days prior to the start date. A student shall be refunded tuition in the following manner in the event (and within 30 days of the date) that a student fails to enter a course, withdraws, or has been terminated at any time prior to completion:

- a. A full refund of tuition and fees paid if the applicant is not accepted for Unit 3 of the South African Rolfing training.
- b. A full refund of tuition and fees paid if the applicant withdraws within three days after signing the enrolment agreement or making an initial payment provided the applicant has not commenced training.
- c. A full refund of tuition and fees paid in the event that the South African Rolfing Association discontinues a course or program of education.
- d. A retention of a cancellation charge not to exceed 25% of the contract price, if the applicant withdraws after three days of signing the enrolment agreement or making an initial payment but before commencement of the training.
- e. That except for retention of a cancellation charge of 25% of the contract price, the policy for cancellation, settlement, and refund of tuition and fees provides for the following:
  - (i) A student terminating his/her training within the first 10% (ten percent) of the program, the student shall be entitled to a refund of 90% (ninety percent) of the contract price of the program, exclusive of cancellation charge of 25% of the contract price, books, tools and supplies.
  - (ii) A student terminating his/her training after 10% (ten percent), but within 25% (twenty-five percent) of his/her program, the student shall be entitled to a refund of 75% (seventy-five percent) of the contract price of the program, exclusive of a cancellation charge of 25% of the contract price, books, tools, and supplies.

- (iii) A student terminating his/her training after 25% (twenty-five percent), but within the first 50% (fifty percent) of his/her program, the student shall be entitled to a refund of 50% (fifty percent) of the contract price of the program, exclusive of cancellation charge of 25% of contract price, books, tools, and supplies.
- (iv) A student terminating his/her training after 50% (fifty percent), but within the first 75% (seventy-five percent) of his/her program, the student shall be entitled to a refund of 25% (twenty-five percent) of the contract price of the program, exclusive of cancellation charge of 25% of contract price, books, tools, and supplies.
- (v) A student who has completed 75% (seventy-five percent) of his/her program and has entered the final 25% (twenty-five percent) of his/her program shall not be entitled to any refund and shall be obligated for the full price of the program which constitutes the maximum obligation.
- f. Refund amount will be time based, and determined by the number of contact hours the student has completed.

**5. I understand that signing this Agreement does not in any way guarantee final certification** of completion of the program.

**6. I understand class format, dates, and all tuition fees are subject to change.** Students are given as much advance notice of these changes as possible.

Signed (applicant) \_\_\_\_\_ Date: \_\_\_\_\_

(Training co-ordinator) \_\_\_\_\_ Date: \_\_\_\_\_

**Send your enrolment agreement to:**

The training co-coordinator  
Eugenie Grobler  
The South African Rolfing Association  
9 Herte Street  
Stellenbosch 7600  
South Africa

**Or email your enrolment agreement to:**

Eugenie Grobler: [eugenie@rolfing.co.za](mailto:eugenie@rolfing.co.za)